



Regional Library Board of Trustees Meeting Minutes
TRRLS- Regional Office
280 S Mahogany St.
Jesup, GA 31546
5:00 PM, Thursday, June 18th, 2020

Trustees present:

Jim Cote – Wayne
Nettye H. Evans – Hog Hammock
Ann Tucker – Hog Hammock
Colleen Weinkle – Woodbine
Gwen Bohannon – Brantley
Joe Sullivan – Long
Dr. Sheila Sapp – Camden
Linda Pena – Charlton
Mary Kay Lindquist – Charlton
Leatha Massey – Camden
Debora Palacio – Wayne

Staff present:

Dr. Diana Very – TRRLS
Kasey Wells – TRRLS
Clint Moxley – TRRLS
Mellissa Clark – Camden
Shun Wilson – Hog Hammock
Tammy Goober – Long
Barbara Parker – Charlton
Deborah Turner – Wayne

Public present:

Chuck Evans – Hog Hammock

Call to Order:

Chairman Jim Cote called the meeting to order at 5:00 P.M.

Agenda: Joe Sullivan made a motion to accept the agenda; Gwen Bohannon seconded. No discussion; all approved.

Minutes: Joe Sullivan made a motion to approve the minutes from February 20, 2020; Ann Tucker seconded. No discussion; all approved.

Chair Report: Jim Cote had nothing new to report.

Financial Report: Dr. Diana Very provided the board with the May 2020 financials.

Director's Report:

- Woodbine Public Library should be finished by July 19th and opened by August 1st.
- Shun Wilson has been working hard at Hog Hammock. Shun and Hog Hammock's Board of Trustees cleaned, painted, & put up the porch at Hog Hammock.
- Ida Hilton Public Library is currently closed due to Barbara Sawyer & Leila Yoder being sick and being tested for COVID-19.
- Camden County Library is also closed due to a family member being potentially exposed to COVID-19; but so far everyone's test has come back negative.
- Brantley County Library had a successful opening this week.
- Charlton County Public Library is also opened and had a clever idea to put saran wrap over the computer keyboards.



- Wayne County Library is open and just hired two new part time employees.
- Long County Library is also open. They reported lots of patrons coming to get the free books off the carts outside and had a bubble blowing story time outside, which turned out great.

Member Library Reports: Board Members were presented with reports from every Library Manager.

Old Business:

- MIP, the new accounting system, starts July 1st, 2020. Dr. Diana Very, Clint Moxley, & Kasey Wells will be attending the MIP training in Tifton, Georgia June 22-24, 2020.

New Business:

- Staff Development Day will be on August 4, 2020.
- The constitution and the by-laws were reviewed, the board agreed no action was necessary. No discussion; all approved.
- Approval for FY2021 Budget for State Grant Award: Gwen Bohannon made a motion to accept the approval for the State Grant Award, Ann Tucker seconded. No discussion; all approved.
- Approval for FY2021 Salary and Benefits for Library Director:
 - State Reimbursed Salary - \$81,472.68
 - State Reimbursed Benefits - \$31,877.35
 - Local Salary - \$0.00
 - Local Benefits - \$0.00

 - Total Salary + Benefits = \$113,350.04

Joe Sullivan made a motion to accept the salary and benefits for the library director. Ann Tucker seconded. No discussion; all approved.

- Approval for FY2021 System Services Grants Waiver Request: Gwen Bohannon made a motion to accept the Grants Waiver Request. Ann Tucker seconded. No discussion; all approved.
- Approval for FY2021 Application for State Aid to Public Libraries: Mary Kay Lindquist made a motion to accept; Ann Tucker seconded. No discussion; all approved.
- Approval for FY2021 Signatory Authority: Ann Tucker made a motion to accept; Nettye Evans seconded. No discussion; all approved.

Public Comment:

No public comment.

Next Meeting: Next regional board meeting will be on August 27th at the regional office at 5:00 P.M.

Meeting Adjourned: Meeting adjourned at 5:47 P.M.