



Regional Library Board of Trustees Meeting Minutes
TRRLS- Ida Hilton Public Library
1101 North Way
Darien, GA 31305
5:00 PM, Thursday, May 24, 2018

Trustees present:

Jim Cote – Wayne County
Gwen Bohannon – Brantley County
Vicky Rehberg – Brantley County
Donna Nance – Charlton County
Joe Sullivan – Long County
Cheryl Vernon – McIntosh County
Carmen Pullido – McIntosh County
Annette Logue – McIntosh County
Nettye Evans – Sapelo
Ann Tucker – Sapelo
Rebecca O’Neal - Sapelo
Pamela Kimes – St Marys
Sandra Lillis – St. Marys
Neva Pittman – Wayne County
Janet Heath – Woodbine Library
Colleen Weinkle – Woodbine Library

Staff present:

Diana Very – TRRLS
Megan Robinson – TRRLS
Clint Moxley – TRRLS
Erica Rainey – TRRLS
Jessica Anderson – TRRLS
Mellissa Clark – Camden County Library
Barbara Parker – Charlton Public Library
Leila Yoder – Ida Hilton Library
Judy Britt – St. Marys Library
Laurel Seymour – St. Marys Library

Public present:

Craig Brooks
Larry Martin

Call to Order:

Chairman Jim Cote called the meeting to order at 5:00 PM.

Agenda:

Gwen Bohannon made a motion to accept the agenda; Carmen Pullido seconded. No discussion; all approved.

Minutes:

Nettye Evans made motion to approve the minutes from February 22, 2018; Neva Pittman seconded. No discussion; all approved.

Chair Report:

Jim Cote had nothing new to report.

Financial Report:

Joe Sullivan made a motion to accept the financial report; Neva Pittman seconded. All approved.

Director’s Report:

- The results from the MRR Grant have been announced:
 - Woodbine did not receive funding, Long County will receive \$11,500, Hog Hammock will receive \$4,750
- Any libraries that would like to apply for the 2020 MRR Grant need to turn in applications now.

Member Library Reports:

- Board Members were presented with reports from every Library Manager.

**Old Business:**

- Mellissa is doing well in her new role as Manager of the Camden County Library. Everything is flowing smoothly with payroll, bills, etc.
She will have a staff member leaving to attend school, so she will be hiring another staff member soon.
At Camden's last Board Meeting, Starline resigned from the Board.
- Larry Martin, President of the forming Camden County Friends Group, asked the Regional Board of Trustees for approval to form a Friends Group in Kingsland, after asking the local Board of Trustees and having approval. Donna Nance made a motion to approve the formation of the Friends of Camden County Library at Kingsland Friends Group; Pamela Kimes seconded. No discussion; all approved.
- Hog Hammock Public Library has received their Square reader and opened an account for all funds to be deposited from using the reader. They are waiting on getting a device to sync the card with now.
- The Collection Development Policy was handed out at the last meeting and Trustees were asked to read over it for approval. Janet Heath made a motion to accept the Collection Development Policy; Ann Tucker seconded. No discussion; all approved.
- The Personnel Policy was updated from the last meeting and given to the Board for approval. Carmen Pullido made a motion to accept the updated policy; Gwen Bohannon seconded. Policy will be emailed to all staff once date is updated; all approved.

New Business:

- Waiver for SSG funding has to be turned in by June 8th. Donna Nance made a motion to approve the waiver for \$46,665.76; Annette Logue seconded. No discussion; all approved.
- Carmen Pullido made a motion to approve the budget for FY2019; Sandra Lillis seconded. No discussion; all approved.
- Dr. Very would like to have Staff Development Day this year on Tuesday, August 14, 2018 from 10 AM – 3 PM with all libraries closing to attend. Carmen Pullido made a motion to approve the closing for SDD; Pamela Kimes seconded. No discussion; all approved.
- The Signature Authority gives Dr. Very the authority to sign stuff without holding meetings to ask for Board Approval. Donna Nance made a motion to approve the Signature Authority; Gwen Bohannon seconded. No discussion; all approved.

Public Comment:

- No public comment.

Next Meeting:

Next meeting will be at the Camden County Library on August 23, 2018 at 5:00 PM.

Meeting Adjourned:

Meeting adjourned at 5:57 PM.