



Regional Library Board of Trustees Meeting Minutes
TRRLS- Regional Office
280 S Mahogany St.
Jesup, GA 31546
5:00 PM, Thursday, November 29, 2018

Trustees present:

Jim Cote – Wayne County
Gwen Bohannon – Brantley County
Vicky Rehberg – Brantley County
Donna Nance – Charlton County
Joe Sullivan – Long County
Annette Logue – McIntosh County
Carmen Pullido – McIntosh County
Elizabeth Oxnard – McIntosh County
John Hawthorne – McIntosh County
Pamela Kimes – St Marys
Patricia Stephens – St Marys
Sandra Lillis – St. Marys
Neva Pittman – Wayne County

Staff present:

Diana Very – TRRLS
Clint Moxley – TRRLS
Mellissa Clark – Camden County Library
Shuntisk Gaskins – Hog Hammock Library
Debbie Turner – Wayne County Library
Judy Britt – St. Marys Public Library

Public present:

Call to Order:

Chairman Jim Cote called the meeting to order at 5:00 PM.

Agenda:

Sandra Lillis made a motion to accept the agenda; Joe Sullivan seconded. No discussion; all approved.

Minutes:

Sandra Lillis made a motion to approve the minutes from August 23, 2018; Joe Sullivan seconded. No discussion; all approved.

Chair Report:

Jim Cote had nothing new to report.

Financial Report:

Joe Sullivan made a motion to accept the financial report; John Hawthorne seconded. All approved.

Director's Report:

- Jessica has started a computer training class for patrons where Dr. Very taught a portion on Excel. The response has been well in Camden, so classes will be starting in Ida Hilton.
- Clint has been attending PINACLE classes and working on fixing computer issues at member libraries.
- Dr. Very would like to start customer service training to staff.
- Dr. Very is working on getting a single trademark for all of Three Rivers Regional Library System.



Member Library Reports:

- Board Members were presented with reports from every Library Manager.

Old Business:

- Joe Sullivan made a motion to grant Jim Cote and Dr. Very the authority to authorize up to \$30,000 to settle the lawsuit with Karen Haven. Carmen Pullido seconded. Carried.
- Neva Pittman made a motion to grant the Articles of Incorporation for the Friends of Camden County Library. Annette Logue seconded the motion. Carried.

New Business:

- Carmen Pullido made a motion to approve the closure of member libraries for two Staff Development Days in March and August. Joe Sullivan seconded the motion. Carried.
- Carmen Pullido made a motion to approve the Holiday Schedule for 2019. Neva Pittman seconded the motion. Carried.
- Members of both the Library Board of Trustees and Friends Group Board cannot be a voting member on both boards. Joe Sullivan made a motion that no officer can serve as a member of the Library Board and a voting member of the Board of the Friends Group. Patricia Stephens seconded. Carried.

Public Comment:

- No public comment.

Next Meeting:

Next meeting will be at the Three Rivers Regional Office on February 21, 2019 at 5:00 PM.

Meeting Adjourned:

Annette Logue made a motion to adjourn the meeting at 6:09 PM. Sandra Lillis seconded the motion. Carried.