



Regional Library Board of Trustees Meeting Minutes  
TRRLS- Regional Office  
280 S Mahogany St.  
Jesup, GA 31546  
5:00 PM, Thursday, November 21, 2019

**Trustees present:**

Jim Cote – Wayne  
Joseph Sullivan – Long  
Bill Cooksey – Wayne  
Rhetta Sutton – Woodbine  
Colleen Weinkle – Woodbine  
Vicky Rehberg – Brantley  
Gwen Bohannon – Brantley  
Pamela Kimes – St. Mary's  
Debora Palacio – Wayne  
Gwen Drury – St. Mary's

**Staff present:**

Dr. Diana Very – TRRLS  
Kasey Blackman – TRRLS  
Clint Moxley - TRRLS  
Judy Britt – St. Mary's  
Tammy Goober – Long  
Mellissa Clark – Camden  
Jessica Anderson – TRRLS  
Kathy Moody – Brantley  
Deborah Turner – Wayne

**Public present:**

Larry Martin – Friends of Camden County  
Susanne Martin – Friends of Camden County

**Call to Order:**

Chairman Jim Cote called the meeting to order at 5:00 P.M.

**Agenda:** Sandra Lillis made a motion to accept the agenda; Vicky Rehberg seconded. No discussion; all approved.

**Minutes:**

**Chair Report:** Jim Cote had nothing new to report.

**Financial Report:** Director's Salary Approval

- State Reimbursed Salary - \$81,472.68
- TRS - \$17,223.33
- Insurance - \$10,116.00
- FICA - \$6,232.66
  
- **Total = \$115,044.67**

**Director's Report:** Dr. Very went to St. Louis, MO for a conference about library marketing 11/11-11/15 2019. Erica held Piggie & Elephant programs at each of the libraries. Clint went to IT boot camp 11/17-11/20 2019. We are in the process of switching from Outlook to G Suite emails. G Suite starts December 2, 2019. Jenny Herring will be graduating with her MLIS on December 13<sup>th</sup>.



**Member Library Reports:** Board Members were presented with reports from every Library Manager.

**Old Business:**

- 1000 postcards made for advertising. Marketing grant was used for these.
- Woodbine has architects drawings being made up.
- Jim Cote received a letter from the McBee's asking for an extension on the deadline – Jim Cote approved and gave until 12/10/2019 to submit a response.

**\*We received the minutes from the McBee's meeting\***

- Sandra Lillis made a motion for Jim Cote to write a letter to the McBee's thanking them for their information and requesting to be informed as they dissolve. The board authorized Jim Cote to write the letter. Joe Sullivan seconded. All approved; no discussion.
- Joe Sullivan made a motion to put a classified legal ad in the newspaper 3x; Debora Palacio seconded. No discussion; all approved.

**New Business:**

- The Auditor will be here January 13<sup>th</sup> & 14<sup>th</sup> 2020.
- Clint & Dr. Very will be attending a directors meeting December 4-6 in Savannah.
- The next managers meeting will be December 3<sup>rd</sup> at the regional office in Jesup.
- Prime Time grants were received from GPLS for Camden & Wayne for January 2020.
- Holiday schedule for 2020 needs approval: Joe Sullivan made a motion to accept the schedule; Gwen Bohannon seconded. No discussion; all approved.

**Public Comment:**

No public comment.

**Next Meeting:** Next meeting will be on February 20, 2020 at 5:00 P.M. at the regional office in Jesup.

**Meeting Adjourned:** Bill Cooksey made a motion to adjourn the meeting at 5:50 PM. Vicky Rehberg seconded the motion. Carried.