



Regional Library Board of Trustees Meeting Minutes
TRRLS- Regional Office
280 S Mahogany St.
Jesup, GA 31546
5:00 PM, Thursday, November 19, 2020
Zoom

Trustees present:

Jim Cote – Wayne
Joe Sullivan – Long
Pamela Kimes – St. Mary’s
Mary Ann Intravia – St. Mary’s
Gwen Drury – St. Mary’s
Mary Kay Lindquist – Charlton
Colleen Weinkle – Woodbine
Neva Pittman – Wayne
Debora Palacio – Wayne
Gwen Bohannon – Brantley
Ann Tucker – Hog Hammock

Staff present:

Dr. Diana Very – TRRLS
Kasey Wells – TRRLS
Tiffany Levin – Woodbine
Tara Ball – Woodbine
Kathy Moody – Brantley
Barbara Sawyer – Ida Hilton
Barbara Parker – Charlton
Tammy Goober – Long
Clint Moxley – TRRLS
Ansley Mock – TRRLS
Deborah Turner – Wayne
Mellissa Clark - Camden

Public present:

Call to Order:

Jim Cote called the meeting to order at 5:07 P.M.

Agenda: Neva Pittman made a motion to accept the agenda. Gwen Bohannon seconded. No discussion; all approved.

Minutes: Neva Pittman made a motion to accept the minutes from August 20, 2020. Pamela Kimes seconded. No discussion, all approved.

Chair Report: Jim Cote had nothing new to report.

Financial Report: Dr. Diana Very provided the board with the financial report. Mary Kay Lindquist made a motion to accept the financials. Neva Pittman seconded. No discussion, all approved.

Director’s Report: Dr. Diana Very provided the board with a note from the director.

Member Library Reports: Board Members were presented with reports from every Library Manager.

Old Business:

- Woodbine is officially open and running.

New Business:

- Auditor was here October 21 – 22.
- Payroll Control Forms Policy being put in place.



- Mary Ann Intravia made a motion to accept the Payroll Control Policy. Gwen Bohannon seconded. No discussion, all approved.
- MRR Grant for ADA doors was approved for Wayne and St. Mary's libraries.
- Next Staff Development Day will be held on December 18, 2020 at 9:30 A.M. at the Regional Office.
- Ansley Mock has been promoted to the Office Manager as of November 20, 2020.
- 2021 Holidays approval: Gwen Bohannon made a motion to accept the 2021 holidays. Pamela Kimes seconded. No discussion, all approved.

Announcements: Dr. Diana Very will be retiring as of April 30, 2021. Joe Sullivan made a motion to appoint Clint Moxley as director as of May 3, 2021. Neva Pittman seconded. No discussion, all approved.

Public Comment:

No public comment.

Next Meeting: Next regional board meeting will be on February 25, 2021.

Meeting Adjourned: Meeting adjourned at 5:41 P.M.