



Regional Library Board of Trustees Meeting Minutes
TRRLS- Regional Office
280 S Mahogany St.
Jesup, GA 31546
5:00 PM, Thursday, August 27th, 2020

Trustees present:

Jim Cote – Wayne
Joe Sullivan – Long
Linda Pina – Charlton
Colleen Weinkle – Woodbine
Mary Kay Lindquist – Charlton
Pamela Kimes – St. Mary’s
Pat Stephens – St. Mary’s
Gwen Drury – St. Mary’s
Gwen Bohannon – Brantley
Vicky Rehberg – Brantley
Ann Tucker – Hog Hammock

Staff present:

Dr. Diana Very – TRRLS
Kasey Wells – TRRLS
Clint Moxley – TRRLS
Mellissa Clark - Camden
Tiffany Levin – Woodbine
Tara Ball – Woodbine
Barbara Parker – Charlton
Marian Owens – Ida Hilton
Shuntisk Wilson – Hog Hammock
Kathy Moody – Brantley
Tammy Goober – Long

Public present:

Call to Order:

Joe Sullivan called the meeting to order at 5:13 P.M.

Agenda: Gwen Bohannon made a motion to accept the agenda; Pamela Kimes seconded. No discussion; all approved.

Minutes: Mary Kay Lindquist made a motion to approve the minutes from June 18, 2020; Gwen Bohannon seconded. No discussion; all approved.

Chair Report: Jim Cote had nothing new to report.

Financial Report: Dr. Diana Very provided the board with the June 2020 financials.

Director’s Report:

- Changing digital library from Recorded Books to Bibliotecca. Recorded Books purchases will transfer over – nothing lost.
- Auditor from Bates & Carter will be at the regional office in October for field work.
- Everyone is open except St. Mary’s – they’re doing curb side service and library staff is currently being used at City Hall.
- Three Rivers received a grant that covered COVID supplies – masks, gloves, hand sanitizer etc., and was distributed to the libraries that needed it.
- Woodbine furniture has been purchased from Wayfair and will be arriving over the next few months.
- Staff has been hired for Woodbine and are currently training at Camden County Library.



Member Library Reports: Board Members were presented with reports from every Library Manager.

Old Business:

- Transition from BlackBaud to MIP is going smoothly.
- Woodbine should be open after Labor Day. Hours will be Tuesdays & Thursdays 1 - 6, Wednesdays & Fridays 10 - 2, & Saturdays 10 - 1.
- Regional office will be closed for a week to help set up new library. Our office staff will be available by phone.

New Business:

- Due to COVID there will be no Staff Development Day. However, we are trying to find a way to host it virtually.
- Clint Moxley has been promoted to Deputy Director starting July 1st.
- Kasey Wells will be promoted to Business Manager this fall.
- We are looking through the budget to provide an Office Manager to start in January 2021 to take Kasey's place at the front desk.

Public Comment:

No public comment.

Next Meeting: Next regional board meeting will be on November 19th at 5:00 P.M.

Meeting Adjourned: Pat Stephens made a motion to adjourn the meeting at 5:45 P.M. Mary Kay Lindquist seconded the motion. Carried.