

LONG COUNTY PUBLIC LIBRARY

"The Mission of the Long County Public Library is to inspire lifelong learning, advance knowledge, and strengthen our community."

Long County Public Library Board of Trustees Minutes of February 18th, 2020 Meeting

Trustees Present:

Joe Sullivan, Chairperson
Brent Klinedinst
Mike McCall
Amy Howard
Betty Baxter
Julia Smiley
Linda Smith
Barb Parker (joined meeting at 5:55)

Trustees Absent:

Kathy Simmons

Others:

Tammy Goober (Library Manager)
Dr. Diana Very (TRRLS)

Call to Order:

Joe, chairperson called the meeting to order at 5:40 pm [EST]. A quorum of trustees was present and the meeting, having been duly convened was ready to proceed with business.

Agenda and Minutes of Meeting:

The meeting agenda was presented. Mike made a motion to adopt the agenda, Brent seconded the motion and the motion passed unanimously.

Minutes from the meeting of November 19th, 2019 were presented. Brent made a motion to accept the minutes as presented, Mike seconded the motion and the motion passed unanimously.

Regional Report:

Dr. Very presented a Services Rendered report for the 1st and second quarter of the fiscal year 2019-2020.

The new computers / equipment received through a state grant for census are in. The TRRLS Board meetings, to be held at the Regional Office in 2020 will be as follows:

February 20th at 5pm
May 21st at 5 pm
August 20th at 5 pm
November 19th at 5 pm

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Financial Report:

Brent presented the treasurer’s report and budget. Some line items still show as being over budget, while others are below.

Treasurer’s report:

November 2019	Statement received 12-17-2019
Beginning Balance	\$45,511.92
Net Surplus / (Deficit)	\$(3,115.79)
Ending Balance	\$42,396.13

December 2019	Statement received 01-14-2020
Beginning Balance	\$42,396.13
Net Surplus / (Deficit)	\$11,421.48
Ending Balance	\$53,817.61

Policies & Procedures Committee:

The committee had nothing to report.

Fundraising Committee:

Betty reported on the cake auction results
Funds raised were: \$1,970.00 at the auction
\$ 30.00 cash donation
making this the most money raised at a cake auction to date

Finance Committee:

The committee will start working on the budget for 2020 – 2021 soon.

Building and Grounds Committee:

Tammy reported that the alarm system needs to be repaired and upgraded. The current security monitoring company – Southern Alarm Inc. would charge \$ 1293.55 to upgrade the system to digital service, which would allow the removal of the special phone line that was required for the old system. The monthly cost would increase from \$40.00 to \$52.00. Tammy recommended accepting the offer from Southern Alarm Inc. which also includes a fire monitoring package and is a 36 month agreement term.

Barb made a motion to accept the offer, Mike seconded the motion and it was unanimously approved.

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The Library will receive a percentage of a \$1000.00 Impact fee that will be collected by the County for every new house being built. This money is to be used for building and grounds improvements, new construction and more personnel cost.

The state offers a “matching funds” grant for any construction cost.

Strategic Planning Committee:

The Committee had nothing to report.

By-Laws Committee:

The Committee will present changes to the By-Laws at the next scheduled board meeting

Executive Committee:

The committee had nothing to report.

Personnel Committee

Dr. Very requested copies of all evaluations completed in 2019

Library Manager’s Report:

Tammy reported that the issue with the entrance doors has been resolved. The track lighting in the meeting room is not working and we are waiting on a quote to either repair or replace the lights. The exit sign bulbs will be replaced with LED bulbs as needed. Baby changing stations have been installed in both bathrooms, as well as new toilet paper holders and hand sanitizer dispensers. The new mail box has gone up as well and the P.O. Box will be cancelled at the time of renewal. The new mailing address is: 270 S Main St

Tammy also reported and past and future events at the library and continues to stay involved in activities in the community.

January:

Attended summer reading Shararama in Cairo, Ga

Had a special “all age” story craft time, featuring a program that the Georgia Puppetry Arts was sponsoring. The program promoted the book Stellaluna.

February:

Little Big Read will be on February 20th at 10:30 with Baby / Toddler time and at 10:30 with baby / toddler time and 3:30 with regular story and craft time. Pirate Erica will be here to lead both of those programs.

The Big read book discussion will be Feb 24th at 6:00pm. Heather Heath from the Golden Isles Arts and Humanities will be here to lead the discussion. We will provide light refreshments.

We have started our Summer Reading Amazon wish list and are already receiving donations from it

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March:

Out Happy Birthday Dr. Seuss party will be March 5th. Cat in the Hat will be our guest at Baby / Toddler time and regular story and craft time. We will have a birthday cake as refreshment.

Library Day at the State capital is March 10th in Atlanta – I will be attending.

The Long County Census Committee will hold its kick-off event on March 7th. The Committee requested use of our parking lot to set up booth, so we will close the parking lot for that reason. The library will remain open and have a “Census Area”.

The computers provided by the state, thru the Region will be ready to go inside the library.

Erica will be doing a special program featuring the Fox Theater called “Fox in a Box”.

April:

We will have some special Easter programs and hope to have the Easter Bunny here for visits and pictures.

We will be finalizing Summer Reading plans and decorating.

Old Business:

None

New Business:

Betty asked if the Library will be participating in the Long County centennial celebration, by possibly sponsoring a booth or displaying old books, pictures or other artifacts

Announcements:

The Library will be closed March 3rd for a Staff Development day.

Next Board Meeting:

Next board meeting will be at 5:30 pm (EDST) May 18th, 2020 with committees meeting at 5:00pm (EDST).

Adjournment:

There being no further business to come before the board, Tammy made a motion that we adjourn. Mike seconded the motion and it was unanimously approved at approximately 6:36pm (EDST).

Respectfully Submitted,

Barb Parker
Board Secretary