

Brantley County Library Board

Agenda

Jan. 14, 2021

Call to Order: Michael Hickox

Members Present: Vicki Rehberg, Michael Hickox, Sissy Baxley, Anita Crews, Gwen Bohanon, Cheri Griffin, Kathy Moody, Frank Bullard, Clint Moxley, Dr. Diana Very

Elect officers: Vicky motioned to keep the same officers, 2nd by Anita; Michael is Chairman, Frank is Secretary, Gwen is Treasurer, Sissy is Vice Chairman

Minutes: Frank Bullard; Sissy motioned, 2nd by Cheri - accepted

Treasurer Report: Gwen Bohanon; Balance: \$4,228.79 Sissy motioned, Vicky 2nd - accepted

Regional Library: Dr. Very

- MIP Accounting system is in
- Clint will be the director May 3 when Diana retires April 30; trying to get everything settled but not sure about IT at this point
- Casey is the new business manager and there will be a new office manager

Library Managers Report: Kathy Moody

- Circulation: July to Dec. – 9,393
- Computer Use: 2,048 Patrons: 9,703
- Summer reading (see chart)
- Computer classes (Basic and Office) – had to end them early due to COVID
- Panic button installed 11/4/20
- Free guitar lessons offered by a patron but no one has called yet who has their own guitar
- DVD shelf bought by the Friends is installed
- Irrigation is not installed but the county was able to transfer it to our 2021 budget
- Regional office gave iPads to use at work and at home that were part of the census program
- Cloud library for audio and eBooks; download easier and more choices
- Friends of the Library gave away goodie bags at Trick or Treat
- Patron issues (see attached sheet)
- Some libraries are still quarantining books for 1 week
- Staff Day was canceled because of COVID; did inventory instead

	Teens/Adults	Ages 2-12
Signed up	24	85
Completed	15	64
Hrs. Read	196.25	570

Old Business & Unfinished Business:

- none

New Business:

- Meeting room – still 10 or less? Now 10 to 15
- Meeting room book sale – how to do it?
- Bird sanctuary behind children's book section to attract birds – Wayne Morgan; if it will be over \$500, we will need a motion. Gwen motioned; 2nd by Cheri - passed
- Kathy's retirement – effective 3/1/21 – last day will be 2/26 depending on if Lynn is out

Motion to adjourn by Cheri, 2nd by Gwen. Michael adjourned the meeting.

Next Meeting: April 8, 2021 @ 4:00 PM

Secretary,
Frank Bullard, III

Minutes Approved April 15, 2021

Patron Issues:

1. Lady signed her computer screen with an ink pen in 3 places on a form she was filling out online. We explained she would have to print out her form before she could sign it.
2. Two trailer tags were found in our book drop. We gave to John Simpson. He ran the tags and they had expired.
3. Woman in our parking lot called the police to a patron in the library because he had left his dog in his car. Police officer came in and talked with the patron.
4. Helped a patron get a ride home from a Savannah hospital after he had a procedure done. He drove himself home the last time he had this procedure and didn't tell the nurse so they kept a careful watch on him this time.
5. Helped a homeless man get a ride to Waycross. Lynn gave him some crackers she had here because he said he was hungry.
6. Contacted police about patron singing and talking to himself. He told police he wanted to get a book. We offered him some of our paperback books but he did not take anything with him when he left. Rene with the commissioner's office was here at the time and she told our county manager we needed the panic button.
7. Had patron to come in wanting to fax or email papers to her employer. She asked for gloves and said "You might want to put on a pair also" and showed me her paper from doctor saying she was positive for Covid. We have a big notice on the door not to enter if you are positive or have symptoms. I told her I didn't want to take her money because of the Covid. She stated she would come in after she was well and pay. I told her she didn't have to.