



**Hog Hammock Public Library**  
A Member of Three Rivers Regional Library System

**MINUTES FOR BOARD OF TRUSTEES MEETING**  
May 19, 2018

**CALLED TO ORDER** at 10:12am by Ann Tucker, Trustee Chair. Those present were Trustees Nettye Evans, Deloris Walker, Vannie Walker, and Rebecca O'Neal. From TRRL System were Dr. Diana Very, Director and HHPL manager Shuntisk Gaskins.

**MINUTES FROM MARCH 17, 2018** were presented. **MOTION** to accept minutes were made by Nettye Evans **SECOND** by Vannie Walker **PASSED: Unanimous**

**TREASURER'S REPORT** was presented by Nettye Evans. March account balance was \$16,449.99 and April account balance was \$15,294.19. Dr. Very stated that she provided a check to Southeastern Bank to open an account for the card reader which did not appear in the April Financial Report. **MOTION** to accept the reports, with corrections noted, by Rebecca O'Neal **SECOND** by Vannie Walker, **PASSED Unanimous**

**FACILITY UPDATE Flooring** - Richie Self, flooring contractor, was given the facility measurements and he provided an estimated cost of \$5.00 per square feet. The total square footage for the facility is 1,584 square feet for a total cost of \$7,920. Other options were considered such as installing carpet tiles versus vinyl. Rebecca suggested that she would get some carpet tile samples for the Board to see and consider as an option for the floors. Dr. Very suggested that perhaps her husband might consider the floor covering installation as a volunteer service. She would check with him and let us know.

**REGIONAL REPORT/UPDATES** Dr. Very reported that HHPL was approved for the 2018 MMR Grant in the amount of \$4,750.

**MANAGER'S REPORT** The Community Overnight Campout went really well with outside movies for the kids.

We have a prospective candidate for the Library Associate position.

Joel Hillery has volunteered to make the necessary repairs to the handicap ramp.

We now have a dedicated camera for the Library provided by the Regional. On March 20<sup>th</sup>, The Tax Assessors of McIntosh County came and provided tax preparation service for the island residents. The Library was used as their post for operation. Several island residents came to take advantage of the service. A poster was given to the Library from the Tax Assessors.

The Library is in need of some basic lawn equipment such as a weed eater and a blower.


The van brakes needs to be repaired.

**Donations Provided**-Vannie Walker said she will donate two standard size toilets for the bathroom. We still need to purchase the ADA approved toilet.

**Donations Needed** – The Libraries Rock T-shirt TYE DYE Program will be in need of white tee shirts for all sizes, adults and children. The island program is scheduled for June 16<sup>th</sup>.

MOTION to accept Manager's report: Nettye Evans SECOND by Vannie Walker  
PASSED: Unanimous

ADJOURN motion by Deloris Walker 11:57

Submitted by Acting Secretary  Deloris Walker

*Approved 8/18/18*