

LONG COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES

AGENDA

Library Board Meeting
June 25th, 2019
5:30 PM (EST)

Call to Order:	Joe
Addition to agenda / adopt agenda	Joe
Approval of minutes of February 19 th , 2019 meeting	Joe

Reports:

Regional Report	Region Representative
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Financial Report	Brent
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Committee Reports:

Policies & Procedures Committee	Brent
Fundraising Committee	Betty
Financial Committee	Brent
Building and Grounds Committee	Brent
Strategic Planning Committee	Joe
By-laws Committee	Joe
Executive Committee	Joe
Personnel Committee	Kathy

Manager's Report	Tammy
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Old Business:

New Business:

Announcements:

Next Board Meeting:

Adjournment

LONG COUNTY PUBLIC LIBRARY

"The Mission of the Long County Public Library is to inspire lifelong learning, advance knowledge, and strengthen our community."

Long County Public Library Board of Trustees Minutes of June 25, 2019 Meeting

Trustees Present:

Joe Sullivan, Chairperson
Amy Howard
Mike McCall
Kathy Simmons
Betty Baxter
Linda Smith

Trustees Absent:

Brent Klinedinst Sr.
Barb Parker
Julia Smiley

Others:

Tammy Goober (Library Manager)
Dr. Diana Very (TRRLS)
Clint Moxley (TRRLS)

Call to Order:

Joe, chairperson called the meeting to order at 5:42 pm. A quorum of trustees was present and the meeting, having been duly convened was ready to proceed with business.

Agenda and Minutes of Meeting:

The meeting agenda was presented. Mike made a motion to adopt the meeting agenda, Kathy seconded the motion and the motion passed unanimously.

Minutes from the meeting of February 19, 2019 were presented. Mike made a motion to accept the minutes, Kathy seconded the motion and the motion passed unanimously.

Regional Report:

Dr. Very reported that the Audit is complete. Sara Otto, bookkeeper resigned on 6/26/2019, so the region is looking for a part-time bookkeeper.

State gave the region Chrome Boxes to help take summer reading surveys. Someone from the region will be present at all libraries to conduct these surveys. The region secured the Star Lab and will take it to all libraries as a summer reading program.

Coding for Girls program will begin in August/September.

October 9-11 is GLC in Macon. Clint will be making a Pinnacle Presentation.

June 28 from 2-5pm, the region will host a New "Fiscal" Year's Eve Party. All are invited.

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Financial Report:

Due to Brent's absence, the financial report was presented by Library Manager, Tammy Goober.

Treasurer's report for June 25, 2019:

January 2019	Statement received 3/14/2019
Beginning Balance	\$ 75,839.47
Net Surplus / (Deficit)	\$(10,360.40)
Ending Balance	\$ 65,479.07

February 2019	Statement received 4/24/2019
Beginning Balance	\$65,479.07
Net Surplus / (Deficit)	\$ (850.30)
Ending Balance	\$64,628.77

March 2019	Statement received 4/30/2019
Beginning Balance	\$64,628.77
Net Surplus / (Deficit)	\$ 659.84
Ending Balance	\$65,288.61

April 2019	Statement received 5/7/2019
Beginning Balance	\$65,288.61
Net Surplus / (Deficit)	\$(9,989.68)
Ending Balance	\$55,298.93

Policies & Procedures Committee:

The committee had nothing to report.

Fundraising Committee:

Betty: Time to start working on the calendar. We would like to let the calendar pictures coincide with Long County's Centennial celebration coming in 2020.

Finance Committee:

The committee had nothing to report. Tammy stated that the Long County Board of Education approved a \$10,000 increase to funding for 2019/2020, and the Long County Commissioners approved our funding with no changes.

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Building and Ground Committee:

The committee had nothing to report. Tammy stated that the Long County Board of commissioners did approve to pay for Handicap doors to be installed. We have applied for the State MRR grant for 50% of the cost. They also approved to reimburse us for the 50% of the carpet charge (the other 50% came from MRR grant)

Strategic Planning Committee:

The Committee had nothing to report. Tammy did state that Dr. Very is working with managers to set up Strategic Plans for all libraries.

By-Laws Committee:

The Committee had nothing to report.

Executive Committee:

The committee had nothing to report.

Personnel Committee

The committee had nothing to report.

Library Manager’s Report:

Tammy reported on past and planned activities for the Library. Report is on file.

She reported to the board that the library was awarded The Dollar General Grant of \$1,000 and the Rayonier Grant of \$ 2,500 for summer reading.

Old Business:

None

New Business:

None

Announcements:

Next Board Meeting:

Next board meeting will be at 5:30 pm on August 27th, 2019.

Committees will meet at 5:00pm.

Adjournment:

There being no further business to come before the board, Mike made a motion that we adjourn. Kathy seconded the motion, it was unanimously approved at approximately 6:15pm.

Respectfully Submitted,
Amy Howard, due to absence of Secretary Barb Parker