

LONG COUNTY PUBLIC LIBRARY

“The Mission of the Long County Public Library is to inspire lifelong learning, advance knowledge, and strengthen our community.”

Long County Public Library Board of Trustees Minutes of January 12th, 2017 Meeting

Trustees Present:

Joe Sullivan, Chairperson
Brent Klinedinst Sr.
Amy Howard
Barb Parker
Linda Smith
Mike McCall

Trustees Absent:

Joy Strickland
Betty Baxter
Kathy Simmons

Others:

Tammy Goober (Library Manager)
Erica Rainey (TRRLS)

Call to Order:

Joe, chairperson called the meeting to order at 5:30 pm [EST]. A quorum of directors was present and the meeting, having been duly convened was ready to proceed with business.

Agenda and Minutes of Meeting:

Amy made a motion to adopt the meeting agenda as submitted, Brent seconded the motion and the motion passed unanimously.

Minutes from the meeting of November 10th, 2016 were presented. Brent made a motion to accept minutes as presented, Mike seconded the motion and minutes were unanimously accepted.

Regional Report:

Erica reported that the region has purchased the Chilton Automotive Repair database. It will be available through the website. The region is also working on having a live connection with a mechanic.

The Big Read is will take place soon. Grant money was used to purchase the three books selected and also for hosting the after party.

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Financial Report:

Brent reported that adjustments will have to be made in the budget under Professional Services to account for Tammy’s dues to GLA. The budget allowed for \$50.00 with the annual dues being \$150.00

Brent and Tammy will ask the County to give \$10,000.00 to pay salary for student worker and the City to re-instate their \$250.00 per month contribution.

Policies & Procedures Committee:

The committee had nothing new to report.

Fundraising Committee:

Barb updated the Board on fundraising results:

Calendar: 190 calendars were ordered and 36 ads sold. A payment of \$ 2030.60 to GBC has been made. We are still waiting on a final invoice, but could possibly receive a refund. The estimated profit at this time is \$ 1900.00.

Cake Auction: 23 cakes were donated, which raised \$1000.00
We also sold 83 quilt tickets

Quilt: A total of \$264.00 was raised with the quilt donated by Kathy

Old Well Prints: Mike donated two prints to be auctioned. Joy donated a frame and mat for one of the prints and so far we have sold 70 tickets @ \$1.00 each.

The second print was auctioned at the tree lighting for \$45.00

Cookbook update: We have approximately 90 books left. We gave books as “Thanks You” gifts to Congressman Buddy carter and staff, Charlie Smith and Earl & Debbie Austin.

Finance Committee:

The committee had nothing new to report.

Financial Reports: Attached to minutes

Financial report summary for November 2016 – Statement received 12-15-2016

| | |
|-------------------------|---------------------|
| Beginning Balance: | \$ 49,247.58 |
| Net Increase (Decrease) | \$ (173.58) |
| Ending Balance: | \$ 49,074.00 |

Financial report summary for December 2016 – Statement received 1-12-2017

| | |
|-------------------------|----------------------|
| Beginning Balance: | \$ 49,074.00 |
| Net Increase (Decrease) | \$ (7,768.78) |
| Ending Balance: | \$ 41,305.22 |

Building and Ground Committee:

The committee had nothing to report.

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Strategic Planning Committee:

The committee has not met yet – the region is working on policies to be used

By-Laws Committee:

The committee had nothing to report.

Executive Committee:

The committee had nothing to report.

Personnel Committee

The committee will meet to discuss annual staff evaluations and will present those at our next meeting.

Library Manager’s Report:

Tammy presented a detailed report on activities in December and upcoming events in January. Her report is attached to the minutes. Events included several holiday themed programs for children and adults. Safety classes for hunters were held by the Georgia DNR in the library meeting room with good attendance, DNR is hoping to continue these classes in 2017.

The Department of Labor is planning a job/resource fair in our community, possibly on a regular basis with help from the Long County Chamber of Commerce.

Old Business:

None

New Business:

None

Announcements:

Tammy announced that the library will be closed on Monday, January 16th for Martin Luther King Jr. day.

Next Board Meeting:

Next board meeting will be at 5:30 pm (EDST) on April 18th 2017, with committees meeting at 5:00pm (EDST).

Adjournment:

There being no further business to come before the board, Brent made a motion that we adjourn. Mike seconded the motion and it was unanimously approved at approximately 6:05pm (EDST).

Respectfully Submitted,

Barb Parker