

LONG COUNTY PUBLIC LIBRARY

“The Mission of the Long County Public Library is to inspire lifelong learning, advance knowledge, and strengthen our community.”

Long County Public Library Board of Trustees Minutes of February 19th, 2019 Meeting

Trustees Present:

Joe Sullivan, Chairperson
Amy Howard
Mike McCall
Barb Parker
Kathy Simmons
Betty Baxter

Trustees Absent:

Brent Klinedinst Sr.
Julia Smiley
Linda Smith

Others:

Tammy Goober (Library Manager)
Ceil Smith (TRRLS)

Call to Order:

Joe, chairperson called the meeting to order at 5:37 pm [EST]. A quorum of trustees was present and the meeting, having been duly convened was ready to proceed with business.

Agenda and Minutes of Meeting:

The meeting agenda was presented and corrections were made to the previous meeting minutes date. Mike made a motion to adopt the meeting agenda as amended, Amy seconded the motion and the motion passed unanimously.

Minutes from the meeting of November 13th, 2018 were presented. The minutes were corrected to include “Kathy Simmons” under trustees present.

Mike made a motion to accept the amended minutes, Joe seconded the motion and the motion passed unanimously.

Regional Report:

Ceil reported that so far \$3000.00 have been spend on new reading materials. She also reported that the “Karen Haven” lawsuit has been settled. The Regional Board meeting will be on 02-21-2019

Financial Report:

Due to Brent’s absence no financial report was presented. It is available for viewing at the Library.

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Treasurer’s report for February 2019:

October 2018	Statement received 11-19-2018
Beginning Balance	\$58,580.74
Net Surplus / (Deficit)	\$(2,566.29)
Ending Balance	\$56,014.45

November 2018	Statement received 12-17-2018
Beginning Balance	\$56,014.45
Net Surplus / (Deficit)	\$(7,805.71)
Ending Balance	\$48,208.74

December 2018	Statement received 01-16-2019
Beginning Balance	\$48,208.74
Net Surplus / (Deficit)	\$27,630.73
Ending Balance	\$75,839.47

Policies & Procedures Committee:

The committee had nothing to report.

Fundraising Committee:

Betty reported fundraising results for several events held.
Calendar Sales: 180 Calendars ordered for a total cost of \$2124.30
44 Ads for the Calendar were sold
Calendars are being sold for \$15.00 each, which can net a profit of \$ 2775.00
Cake Auction: The auction raised \$1420.00
Book sales raised an additional \$225.00

Finance Committee:

The committee had nothing to report.

Building and Ground Committee:

Tammy reported that the new carpet will be installed during the week of February 25th. Half the cost had to be paid up front, but should be reimbursed with state funding. The County Commissioners were asked to cover the other half of the expense.
The rain gutters have been installed, but still need the correct end pieces on the down spouts. Tammy will speak with Gutters-R-Us about installation, or possibly purchase at Lowe’s.

Strategic Planning Committee:

The Committee had nothing to report.

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By-Laws Committee:

The Committee had nothing to report.

Executive Committee:

The committee had nothing to report.

Personnel Committee

The committee will be holding a meeting soon.
Student Kelly Law left her position December 11th, 2018.
Student Nicole Gomez began working January 14th, 2019.

Library Manager’s Report:

Tammy reported on past and planned activities for the Library.

December:

- We had our usual holiday events. Santa’s craft workshop was a big success and the arrival of Santa is always a huge hit!

January:

- January is our regroup month. Time to start preparing for summer reading.
- Our annual book sale began January 31st. It went well, had a food drive for a few days, where patrons exchanged canned goods for a book. All books and DVD’s that were left after the sale were taken to Goodwill.

February:

- Excelsior EMS had a free CPR training class. This was well attended and there will be more classes offered, to include children/teens.
- Time for the BIG READ. We will have our Little Big read with Miss Erica from the Region office and our Big Read Book Discussion will be held by Mrs. Heather Heath, Executive Director of Arts and Humanities of SSI.

March:

- We will have The Imagination Station from the Region office on March 7th for Teen Tech week.
- We are also planning a cursive writing class with Erica.

April:

- We will computer classes in April. It will be several weeks of classes and will offer an assortment of training and computer help to patrons.

Tammy has been very involved with all community activities and meetings. She attended Library Day at the State Capitol and had a productive and fun time. The State has included a Library budget in their annual budget!!! She will be attending a Sharama in Hazlehurst in March – it should be all about Summer Reading.

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Tammy has also applied for grants from Rayonier and Dollar General.

Old Business:

None

New Business:

None

Announcements:

The Library will be closed February 25th through the 28th for carpet installation and on March 12th for a Staff Development meeting.

Next Board Meeting:

Next board meeting will be at 5:30 pm (EDST) on May 16th, 2019 with committees meeting at 5:00pm (EDST).

Adjournment:

There being no further business to come before the board, Betty made a motion that we adjourn. Mike seconded the motion and it was unanimously approved at approximately 6:09pm (EDST).

Respectfully Submitted,

Barb Parker
Board Secretary