

# LONG COUNTY PUBLIC LIBRARY

**“The Mission of the Long County Public Library is to inspire lifelong learning, advance knowledge, and strengthen our community.”**

## Long County Public Library Board of Trustees Minutes of April 18<sup>th</sup>, 2017 Meeting

### **Trustees Present:**

Joe Sullivan, Chairperson  
Brent Klinedinst Sr.  
Amy Howard  
Kathy Simmons  
Betty Baxter  
Mike McCall  
Barb Parker

### **Trustees Absent:**

Joy Strickland  
Linda Smith

### **Others:**

Tammy Goober (Library Manager)  
Dr. Very (TRRLS)

### **Call to Order:**

Joe, chairperson called the meeting to order at 5:31 pm [EST]. A quorum of directors was present and the meeting, having been duly convened was ready to proceed with business.

### **Agenda and Minutes of Meeting:**

Brent made a motion to adopt the meeting agenda as submitted, Mike seconded the motion and the motion passed unanimously.

Minutes from the meeting of January 12<sup>th</sup>, 2017 were presented.

The Regional Report was corrected as follows: The grant money was used to purchase all books selected and also pay the fee for the discussion leader. The Library paid for refreshments. Brent made a motion to accept minutes as corrected, Mike seconded the motion and minutes were unanimously accepted.

### **Regional Report:**

Dr. Very reported that the manager and a staff member at the Camden Co Library were dismissed. Interviews were held to fill both positions. The Region recently held a staff development meeting.

The Federal Government wants to cut funding for all Libraries, the State Of Georgia currently gives 4.5 million in funds.

The summer reading supplies will be send out soon.

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## **Financial Report:**

Brent reported that a correction will have to be made to the TRRL annual budget sheet. Funding from the city should be listed as \$3000.00 instead of \$6000.00. The County Commissioners have agreed to give \$8000.00 in funds.

## **Policies & Procedures Committee:**

The committee had nothing new to report.

## **Fundraising Committee:**

The committee had nothing new to report, but will meet before the next board meeting.

## **Finance Committee:**

The committee had nothing new to report.  
Financial Reports: Attached to minutes

Financial report summary for January 2017 – Statement received 2-09-2017

Beginning Balance:	<b>\$ 41,305.22</b>
Net Increase (Decrease)	<b>\$ ( 823.38)</b>
Ending Balance:	<b>\$ 40,481.84</b>

Financial report summary for February 2017 – Statement received 3-14-2017

Beginning Balance:	<b>\$ 40,481.84</b>
Net Increase (Decrease)	<b>\$ (1,517.76)</b>
Ending Balance:	<b>\$ 38,964.08</b>

Financial report summary for March 2017 - Statement received 4-6-2017

Beginning Balance:	<b>\$38,964.08</b>
Net Increase (Decrease)	<b>\$(1,262.95)</b>
Ending Balance:	<b>\$37,701.13</b>

## **Building and Ground Committee:**

The current copier lease expires in June. The committee requested a lease change to Golden Isles Office Equipment – the fee will be \$132.61 monthly for three months. The request was voted on and passed unanimously.

## **Strategic Planning Committee:**

The committee had nothing to report.

## **By-Laws Committee:**

The committee had nothing to report.

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## **Executive Committee:**

The committee had nothing to report.

## **Personnel Committee**

The committee will meet with the Executive Committee and Tammy to discuss completed evaluations. Results will be discussed at the next board meeting.

## **Library Manager’s Report:**

Tammy presented a detailed report for activities in February, March and April. Her report is attached to the minutes.

She also reported that the new computers have been installed, but there is still an issue with the automatic shut-off at closing time.

The theme for the summer reading program will be “Build A BetterWorld”. Tammy has asked Wal-Mart and the City of Ludowici for donations to help fund the program. The city has agreed to give \$1000.00.

Tammy also requested to close the Library early for the job fair on April 25<sup>th</sup>. The request was unanimously approved by the board.

## **Old Business:**

None

## **New Business:**

Joe suggested the forming of a “Nominating Committee” to select new board members. Committee member suggested were Brent, Mike and Kathy

## **Announcements:**

None

## **Next Board Meeting:**

Next board meeting will be at 5:30 pm (EDST) on July 18<sup>th</sup> 2017, with committees meeting at 5:00pm (EDST).

## **Adjournment:**

There being no further business to come before the board, Barb made a motion that we adjourn. Mike seconded the motion and it was unanimously approved at approximately 6:11pm (EDST).

Respectfully Submitted,

Barb Parker