

Board of Trustees Minutes

Tuesday, August 7, 2018

APPROVED: November 6, 2018

Place of Meeting:	Wayne County Library Meeting Room
Board Members Present:	Jim Cote, Neva Pittman, Debora Palacio, Ernest Larson
Regional Representative:	Dr. Very
Staff Present:	Deborah Turner
Roll Call:	Deborah Turner

Approvals:

- a) Agenda Changes-Neva Pittman made a motion to accept the changes to the agenda, and Ernest Larson seconded the motion. Vote unanimous. Motion carried.
- b) Called Meeting Minutes- No changes were needed to the April 10, 2018 minutes. Ernest Larson made a motion to accept the minutes, and Debora Palacio seconded the motion. Vote unanimous. Motion carried.
- c) April Meeting Minutes- No changes were needed to the April 10, 2018 minutes. Neva Pittman made a motion to accept the minutes, and Debora Palacio seconded the motion. Vote unanimous. Motion carried.
- d) Financial report – No changes needed to the financial report. Ernest Larson made a motion to accept the financial statement as presented, and Neva Pittman seconded the motion. Vote unanimous. Motion carried.

Unfinished Business:

- a) Security Cameras – Mr. Cote mentioned that he might be able to get a few more cameras in a few weeks due to upgrading.
- b) Flag pole & light – Mr. Cooksey is still researching flag pole lighting.
- c) Lighting Phase II- Waiting for the labor bid.
- d) Fundraising event-Mr. Cote spoke about Mrs. Goehring volunteering to help raise money for the library.

New Business-

- a) Celebrating 80 years-During research on the library, we found that the library turned 80 last year, and we thought we'd include that in the fundraiser event.
- b) Phone bill-Deborah Turner explained that the phone bill was high, but she is working on getting it cheaper.
- c) Color copy fees-The library got a new copier from the region, and the copier can make color copies. Deborah Turner wanted the Board's input on how much to charge. The Board said that

they trusted the manager to figure that out from past information from copies and cost of cartridges.

- d) Tinting Phase II- Deborah Turner explained to the Board that all the windows were done, but the bottom panes were not in the bid because she didn't think they were the problem. Unfortunately, they are part of the problem and need to be done, which will cost \$1000. The Board had already approved the windows to be tinted.

Manager's Report:

- a) Deborah Turner gave an update on her summer reading statistics and how much fun the participants had this year.
- b) She also let the Board know that two of the staff members hit milestones this year, and recognized them for their achievement.
- c) Training for the staff was reduced to Debbie and Audrey going because the training was relative to their positions.

Regional Representative

- a) Dr. Very talked about Regional Meeting on the 23rd of August in Camden at 5 PM. She gave an update of Woodbine's bid for becoming a library.

Next Meeting: Next meeting is our Trustees Meeting on November 6, 2018 at 5 PM

Adjournment: Neva Pittman made a motion to adjourn. Ernest Larson seconded the motion. Motion carried.