



Three Rivers
Regional Library System

Ida Hilton Public Library
Called Meeting Agenda

Wednesday, September 5, 2018 @ 1:30 pm

Call to Order-The meeting called to order by chairwoman, Annette Logue at 1:39 with a group Pledge of Allegiance, and prayer lead by Elizabeth Houston. In attendance were trustee members: Elizabeth Houston, Annette Logue, Cheryl Vernon, Elizabeth Oxnard, John Hawthorne (via phone) and Carmen Pullido. Attending from the Three Rivers Regional Library System, was Dr. Very. Ida Hilton Public Library manager, Barbara Sawyer, was also present. Public members include: Clint Moxley, IT Manager at TRRLS.

Approve Minutes- Approval of minutes from April 18, 2018 was motioned by Cheryl Vernon, second by Elizabeth Houston, and approved unanimously.

Personnel Needs- Chairwoman, Annette Logue, discussed weekly hours for employees will continue to be 34 hours paid through the Ida Hilton Public Library, and 3-4 hours every ~~other~~ Saturday for each employee will continue to be funded by TRRLS. Mrs. Marion, part time employee, will be on an as needed basis. Gross salaries were discussed, and with the above information, personnel expenditures should not exceed 47,000 annual.

The TRS has increased to 20%, staff pays 6% of retirement, and Ida Hilton pays 14%. Expenditures for staff's insurance is a substantial outlay; over ten grand per employee total is 20,232.00 for two staffers. Concerns about the policy and out-of-pocket monies for the health insurance has been expressed. Dr. Very confirmed that it is legal to seek outside insurance, and the board can pay quarterly for insurance. Phillip Kid Financial will be discussing plans with employees. Insurance enrollment is in November, and employees will have more options with outside insurance providers. To be further reviewed.

Lelia and Barabra will be attending the Ga Libraries Conference in Columbus, SC. The library will be closed October 2nd- 5th.

Budget- In August, the city increased funds by three thousand dollars. Patrick Zoucks benevolently agreed to begin providing lawn care (2500,) waste management (250,) and in-kind services may also be provided (pest and janitorial.) Total increase is with arranged funding agencies is 5650.00. As of now, all monies will be budgeted into personal expenditures.

Trustee members carefully analyzed proposed 2019 budget and brainstormed additional ways of saving and increasing revenue. However, with the current budget at hand, **Ida Hilton Free Public Library remains \$4,174.78 in deficit.**

Committees- To be discussed at quarterly meeting.

Public Comments- Barbara Hawthorne, McBees chair, commented that \$2000 dollars was provided for the Summer Reading Program. \$460 will also be provided for registration cost for Yoder and Sawyer to attend professional development in Columbus, SC. Lastly, the McBees need to be furnished with invoices to withdraw donations.

Adjourned- J. Hawthorne motioned to adjourn meeting, C. Vernon seconded, and the meeting was retreated at 3:30.

Next quarterly meeting will be October 24, 2018 @ 1:30