

LONG COUNTY PUBLIC LIBRARY

"The Mission of the Long County Public Library is to inspire lifelong learning, advance knowledge, and strengthen our community."

Long County Public Library Board of Trustees Minutes of January 16th, 2018 Meeting

Trustees Present:

Joe Sullivan, Chairperson
Brent Klinedinst Sr.
Amy Howard
Mike McCall
Betty Baxter
Barb Parker
Linda Smith

Trustees Absent:

Kathy Simmons
Julia smiley

Others:

Tammy Goober (Library Manager)
Ceil Smith (TRRLS)

Call to Order:

Joe, chairperson called the meeting to order at 5:37 pm [EST]. A quorum of directors was present and the meeting, having been duly convened was ready to proceed with business.

Agenda and Minutes of Meeting:

Brent made a motion to adopt the meeting agenda as submitted, Amy seconded the motion and the motion passed unanimously.

Minutes from the meeting of October 17th, 2017 were presented.
Brent made a motion to accept minutes as presented, Mike seconded the motion and minutes were unanimously accepted.

Regional Report:

Ceil reported that a web-based software upgrade has been completed, which will make checking in and out of books easier.
She also reported that Camden Co Library may leave Pines. ←TRRLS

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Financial Report:

Brent reported there is an error on the financial statements. It seems that the budget amount for Children / Story Time is listed under the Adult Programs and the budget for Adult Programs is listed under Children / Story Time. He will get with the Region to correct the issue.

Policies & Procedures Committee:

The committee had nothing new to report.

Fundraising Committee:

Betty reported on the Calendar Sales and cake auction:

Calendars ordered:	170
Ads sold:	44
Cost was:	\$ 2086.65
Estimated profit from sales is:	\$ 2153.35

The cake auction in conjunction with the Christmas Tree lighting raised \$635.00.

Finance Committee:

The committee had nothing to report.

Financial Reports: Attached to minutes

Financial report summary for October 2017

Beginning Balance:	\$ 50,697.48
Net Increase (Decrease)	\$ (9,370.57)
Ending Balance:	\$ 41,326.91

Financial report summary for November 2017 – Statement received 12-06-2017

Beginning Balance:	\$ 41,326.91
Net Increase (Decrease)	\$ (5,708.21)
Ending Balance:	\$ 35,618.70

Financial report summary for December 2017 - Statement received 01-08-2018

Beginning Balance:	\$35,618.70
Net Increase (Decrease)	\$22,636.62
Ending Balance:	\$58,255.32

Building and Ground Committee:

The committee reported that an 8X10 storage building has been purchased. The foundation will be built once quotes for the cost have been received.

Shelving will be added to the storage closet for easier organization.

A Grant to help cover the replacement cost of carpeting has been applied for.

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Strategic Planning Committee:

Joe and Brent are planning to attend the planning committee meeting of the Long County Development Authority.

By-Laws Committee:

The committee had nothing to report.

Executive Committee:

The committee had nothing to report.

Personnel Committee

Tammy will complete an evaluation on Kathy and turn it in to the committee.

Library Manager's Report:

Tammy presented a detailed report for activities in November, December and upcoming events for January and February. Her report is attached to the minutes.

November: Special story times and visits were held with Golden Isles Rabbit rescue – to include real rabbits. Also Clifford the Big Red Dog and the Long County Fire Department with a fire truck.

We also showed a Thanksgiving themed movie and had open board game time.

December: December was a busy month with movie time, lots of winter themed crafts, stories and visits by Mrs. Claus and Elsa & Anna from Frozen.

We also hosted a Christmas breakfast for our funding agencies.

The summer reading program theme for this year will be "Libraries Rock".

The library will host a business after hours for the Chamber Of commerce on February 6th, 2018.

Old Business:

None

New Business:

None

Announcements:

None

Next Board Meeting:

Next board meeting will be at 5:30 pm (EDST) on April 17th, 2018, with committees meeting at 5:00pm (EDST).

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Adjournment:

There being no further business to come before the board, Brent made a motion that we adjourn. Betty seconded the motion and it was unanimously approved at approximately 6:14pm (EDST).

Respectfully Submitted,

Barb Parker