

April 10, 2018
Charlton Public Library
Quarterly Meeting Minutes

Members present: Donna Nance, Teresa Hamilton, Linda Pina, Susan Carter, Lynn Young, Barbara Parker, Dr. Diana Very, Three Rivers Regional Library System. **Member absent:** Barbara Smiley. **Visitor:** Melissa Clark, Camden Public Library.

The meeting was called to order by Mrs. Nance. A motion was made to accept the agenda by Mrs. Carter and seconded by Ms. Pina. All members voted in favor of the motion.

Minutes

A motion was made to accept the minutes of the January quarterly meeting and the February called meeting as printed by Ms. Pina and seconded by Mrs. Hamilton. All members voted in favor of the motion.

Financial Report

\$25,000 was transferred from the money market construction account leaving a balance of \$57,778.45. A motion was made by Mrs. Carter and seconded by Ms. Pina to accept the financial report. All members voted in favor.

Manager's Report

Ms. Parker reported there will be four summer programs this year. A reading program brochure was given to board members. Senator Tyler Harper will lead the last program. Ms. Parker submitted a proposed budget to the board members. Mrs. Carter moved to accept the budget and Mrs. Hamilton seconded the motion. All members voted in favor.

The copier lease is up. The copier is still working properly. Ms. Parker stated she had a bid for a new color Copystar copier that will scan documents to a jump drive. The cost is \$2,195. Trade in is \$2,863.00. This copier will be used by the public. The toner will be on a service contract. A motion was made by Ms. Pina to accept the bid and was seconded by Mrs. Carter. All members voted in favor of the motion.

Ms. Parker stated Lauren Burkholder, resource coordinator associated with DFAX, would like to have a program on a Saturday titled "Georgia Cares." The program topic is sex trafficking. Ms. Parker told her the library was not open on Saturday, so she asked her to suggest other locations.

Ms. Parker stated Amy Glaum is working with a program for ages 16-24. She will only work until the end of April. Ms. Parker would like to hire her to work part-time through the summer. She is willing to work up to nineteen hours at minimum wage through the end of August. A motion was

made by Mrs. Carter and seconded by Ms. Pina to hire her for the summer. All members voted in favor.

Old Business

Scott Johnson has not been back to replace the inside ceiling panels. Supposedly the outside roof problems have been fixed. Gary Tippins will hang the moldings in the meeting room. When he has time, he will look at the doors and decide if they need to be replaced or can be painted and repaired.

The furniture, end panels, and flag are here. The TVs are mounted.

Brochures displayed in the library can only be displayed from the three funding agencies and the state of Georgia.

Mrs. Nance stated all construction projects are completed.

New Business

Dr. Very asked for all receipts for MRR Funding, and she will submit them to the state. There is \$62,000 in MRR money for technology.

Lynn Young submitted her resignation.

Regional Director's Report

Dr. Very stated she is ordering 60 laptops, hand-held magnifiers and big storage units for the laptops to be transported in the van.

Money for materials from the state has increased to \$.35 per person.

The Blessing of the Fleet is this weekend in Darien. There will be a table promoting the library.

The regional meeting is May 24th at the Ida Hilton library.

The next quarterly meeting will be July 10, 2018 at 11:00 am.

Upon completion of business a motion was made by Ms. Pina and seconded by Ms. Carter to adjourn. All members were in favor. The meeting adjourned at 12:15 pm.

Respectfully submitted,

Lynn Young
Secretary