

Board of Trustees Minutes

Tuesday, February 7, 2017

APPROVED: April 24, 2017

Place of Meeting:	Wayne County Library Meeting Room
Board Members Present:	Jim Cote, Ernest Larson, Bill Cooksey, Cindi Otto, and Neva Pittman
Regional Representative:	Clint Moxley
Staff Present:	Deborah Turner and Megan Robinson
Roll Call:	Deborah Turner

Approvals:

- a) Minutes- No changes were needed to the November 1st Minutes. Ernie Larson made a motion to approve the minutes. Neva Pittman seconded the motion. Motion carried.
- b) Financial report – No changes needed to the financial report. Cindi Otto made a motion to approve the financial report. Bill Cooksey seconded the motion. Motion carried.

Unfinished Business:

- a) Lighting/Electricity (BID) – Business Completed
- b) Drop box –Mr. Thornton retired and did not get drop box mounted. Mr. Cote gave the name of Noah Roberson to do the job. **ACTION: Jim give heads up to Mr. Roberson and Debbie will call to have him give a bid for drop box and cameras.**
- c) Security Cameras –See previous business for update
- d) 5 Year Plan – Continue Implementing. Business Completed
- e) Shelving for Meeting Room – Business Completed
- f) Eaves- **ACTION: Debbie will call Mr. Nipper**

New Business-

- a) Meeting with County Commissioner – Manager gave an update on the meeting with the commissioner and passed along the request to make a change to the Library's Constitution and Bylaws to allow an appointed person may stand in for the County Chairman if he is unable to attend. The Board discussed the request and determined the change was not needed to be made. **ACTION: Bill Cooksey will contact Herschel Hires for the At-Large Position.**

Manager's Report:

- a) Action item 1 – Manager's vacation pay was taken care of in January 2017. No more action items.
- b) The quote given for the cabinets (\$4400.00) was not the correct amount; therefore, the correct amount for the cabinets was \$4800.00. The board was asked to approve the additional \$400.00. Mr. Cooksey made a motion to approve the \$400.00 increase, and Ms. Pittman seconded the motion. Motion carried.

Regional Representative

- a) Regional Office has started to receive the items purchased with the MRR Grant, and the items will be delivered to the owning libraries ASAP. Clint told the Board about the huge poster printer he and Mr. Very delivered to their library.

Next Meeting: Next budget meeting on March 7th, 2017
Last meeting of the quarter on April 11th, 2017

Adjournment: Cindi Otto made a motion to adjourn. Bill Cooksey seconded the motion. Motion carried.