

**October 11, 2016
Charlton Public Library
Quarterly Meeting Minutes**

Members present: Donna Nance, Linda Pina, Susan Carter, Lynn Young, Barbara Parker, Dr. Diana Very, Regional Director, Three Rivers Regional Library System.
Absent: Teresa Hamilton and Barbara Smiley

The meeting was called to order by Mrs. Nance.

A motion to accept the minutes of July 26, 2016, August 9, 2016, and August 4, 2016 was made by Mrs. Carter and seconded by Ms. Pina. All members voted in favor.

A motion was made to accept the financial report as printed by Mrs. Young and seconded by Mrs. Carter. All members voted in favor of the motion.

Mrs. Nance stated the library CD shows a balance of \$12,292.35 as of September 30, 2016.

There was no circulation report.

Ms. Parker questioned the board as to what to do with the small refrigerator. It was decided that it needed to be removed.

The calendar for the 2017 quarterly meetings was submitted by Ms. Parker: January 10, April 11, July 11, and October 10, 2017. A motion to accept the calendar was made by Ms. Pina and seconded by Mrs. Carter. All members voted in favor.

Ms. Parker asked the board for permission to close 30 minutes for lunch in the new location. The board agreed. Ms. Parker stated she would post the lunch schedule.

At the new location there is a phone problem. It was decided to connect through the Regional Phone System.

Construction

Dr. Very signed the construction contract, but Chad Smith, architect, had not signed it as of the meeting date. The board was informed that he was concerned about some of the figures, but he is now ready to sign it. Dr. Very signed the contract electronically, and Chad Smith can do the same.

Ms. Parker stated the move went well. The library was moved in a day and a half. She also stated there is \$4,970.31 MRR Grant (Maintenance Repair and Renovation) for technology and \$2,763.99 Grant for books.

Ms. Parker is going on November 9th to Mumford Books in Jacksonville, Florida to purchase books.

Director's Report

Dr. Very stated they had just returned to building headquarters since Hurricane Matthew. She stated Sapelo Library had no damage with the exception of a tree down. Darien, Long County and Wayne County also had no damage. Brantley Library is open with no damage. The region just received power last night. Camden Library is also without damage, and St. Mary's had minor damage.

The next regional meeting is November 17th.

The region is advertising for a book keeper not an accountant.

A motion was made to adjourn by Ms. Pina and seconded by Mrs. Carter. All members voted in favor. The meeting adjourned at 12:15 pm.

Respectfully submitted,

Lynn Young
Secretary

Approved: January 10, 2017