

Brantley County Library Board Minutes

February 10, 2022

Call to Order: Michael Hickox

Members Present: Michael Hickox, Cheri Griffin, Gwen Bohannon, Vicki Rehberg, Kimi Harris, Sissy Baxley, Lynn Jones, Clint Moxley, Frank Bullard (late)

Elect Officers: Chair/Vice Chair/Treasurer/Secretary – Kimi motioned to keep the same slate; Cheri 2nd

Minutes: Frank Bullard

Treasurer Report: Gwen Bohannon Balance: as of 2/3/22 \$4448.56 – Vicki moved to accept; Cheri 2nd

Regional Library: Clint Moxley

- Audit – remotely (scan & send)
- Digital Programming
- David (IT) – SAM system upgrade (free) – some mainframe devices may need to be updated

Library Managers Report: Lynn Jones

- Circulation: 1061 Totals are from December
- Computer Use: 487 Patrons: 987
- Historical Society is considering giving the library some equipment and genealogy items; might even give the building behind library for storage. The president of the Historical Society, Chuck Connors, asked Lynn to join the next meeting
- Ms. Jana Jones Woodall was at library on 11/19/21 from 2-4 PM for a book signing. *As I Remember* is the authorized biography of Bennie Orr Jones, her dad who is very well-known in our community.
- The Friends of the Library had a Cookbook/Craft book Sale on Nov. 18-20 (made \$325.00)
- Priscilla was sent home because her husband tested positive for COVID. Kathy Moody volunteered to help inside the library when she was supposed to be helping with the Friends of the Library sale. The library was closed to the public the week of Thanksgiving because Priscilla was out. Lynn worked the 3 days before Thanksgiving cleaning everything, took out all the Christmas decorations, and put up the adult Christmas tree. Kathy also volunteered 11/29/21; Priscilla was able to come back to work 11/30/21
- Dr. Lee and Dr. Rainge came 11/24/21 and gave out turkeys and hams; said they are going to try to do other programs to give back to the community in the future.
- Santa Claus came to visit the story time group 12/16/21. We had 6 story time kids and 5 babies
- The funds for the repairs to the soffit have been approved, will be put into Capital Projects for this year's budget at the last commissioners meeting.
- Our Friends group has purchased a new LED sign, Randy Rowell is going to come change it out
- On 1/3/22, we had power issues; had to get Georgia Power to check it out. On 1/4/22, there was no power, Georgia Power had to replace the big transformer out back and a fuse at the pole by the highway.
- Jessica resigned on 1/5/22
- Had to close the week of Jan. 17- 21 because Lynn had COVID. Priscilla weeded and straightened books while the library was closed to the public.

- Unique Management Services, Inc. (collection agency) sent out an email saying they have recovered \$13,909.97 in material and/or cash since they started 10/28/09.
- Friends of the Library will be having the spring Book sale on March 4 & 5
- Patron Issue: Gentleman spent the night behind the book drops on 1/9/22. He rode a bike to and walked around the library; checked the storage building door to see if it was locked; stayed at back door for a while; then went to the trashcan and grabbed a big cardboard box to sleep on; left the cardboard and trash out front when he left.

Old Business:

- We had four new cameras installed on 10/28/21
- Sent off the high school yearbook to be digitized and have already gotten it back.
- An extra-large mailbox has been put up behind the library; have begun the process of changing the address on everything.
- Lynn ordered a new computer for the office. Mr. David took the computer to the region, set it up, brought it back, and switched it out with the old one. The old one is being used to control Deep Freeze and for the Wi-Fi controller to get the stats off it daily

Unfinished Business: None

New Business:

- Need to schedule interviews for library clerk applicants. Who wants to help interview? When? Clint & Gwen volunteered
- Need to be on the search for a new board member to replace Mr. Barry Chesser. We have Ronda Dowling's name from the last time we needed someone. Do we want to check with her or are there any other people that we would like to contact to be on the board?
- Summer Reading: We are planning to have programs but limiting patrons who attend. They will pre-register for the programs. Would also like to make up some grab and go craft kits for the patrons who cannot make it to the programs as well as purchase a personalized item for the summer reading program; have 2 different things considering: a 6" beach pail with shovel and a 12" beach ball
- Would like to get a new computer desk for the office (the one that is in the office has been here for a very long time); have a few considering but wanted to get permission to buy one. Kimmie motioned to spend \$1000, Gwen 2nd.
- Would like to get the lines in the parking lot repainted
- Had a gentleman give a quote on cleaning carpet and one for pressure washing the sidewalks and building. Rodney Bennett gave us a quote on cleaning carpet (\$614.00) and a quote for pressure washing the sidewalks, brick at front entrance, eaves, and anywhere that the brick on the building that needs cleaning (\$693.00). Get a quote for carpet cleaning from Donnie Carter.
- Gwen motioned to spend \$2000 for media, 2nd by Vicki

Vicki motioned to adjourn, 2nd by Gwen. Michael adjourned the meeting.

Regional Meeting in Jesup February 17 at 5

Next Meeting April 14, 2022

Minutes Approved 4/14/2022