



Camden County Public Library

A Member of Three Rivers Regional Library System

Board Meeting

July 12, 2021

Board Members Present:

Lauren Smith
Leatha Massey
Jackie Frye

Staff Present:

Clint Moxley
Mellissa Clark

Call to order:

Regional Director, Clint Moxley called the meeting to order at 6:10pm

Minutes from January 25, 2021

Motion to approve with an amendment to add “via Zoom” by Leatha Massey and Seconded Jackie Frye.

Financial Report:

Given by Clint Moxley. Waiting for final numbers for June to do a bank reconciliation. The report given is a breakdown of everything from July 1st 2020 to June 30th 2021. The library did not go over the annual budget, even though some line items were over the budgeted amount. These columns will be re-worked for FY22. It’s not final as we are still waiting for checks to clear. Balance shows \$102,118.65. Jackie Frye motioned to approve and Leatha Massie seconded.

Director’s Report:

Clint Moxley gave the report for the Region. Not a lot of new information, still settling a few things since taking over the position. Stated the region has outsourced some accounting projects to help the office work more efficiently. This increased cost from \$7,500 to \$18,000 a year but the full amount budgeted is \$25,000, so the region is still staying on track.

The IT position has been put out, so far no one response has been made. Description is for a non-degreed individual, but with a certification.

Staff Day will be August 13th and we will be going over mandated reporting, digital services, and a few other things. All TRRL libraries will be closed and staff must attend. Jackie Frye would be interested to see individual library numbers for our digital service statistics.



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Manager Report:

Mellissa Clark gave the report for the library. First she updated everyone on how the library is working with COVID-19. Open Mon., Tues, Thurs, and Fri 10:00-5:00pm, Wed 10:00-6:00pm, and Saturdays 10-1:00pm. So far the patrons have not asked for any further hours or later nights. Stats continue to be low for attendance and at this time do not show a need for increased hours. Staff are keeping track of how many patrons come in between the hours of 4-5:00pm and 5-6:00pm for data purposes in evaluating library hours. The library has had some success with outdoor programming, but weather has caused some cancellations and negative feedback. We are now allowing 25 people in at a time for one hour and are still mandatory masks.

The library is working with WorkSource again and has a part time employee through them. WS pays their wage and covers the worker's compensation.

Mellissa the Kingsland Halloween Town event moving to Folkston this year. The staff still wants to attend and the staff at Charlton Library have said it would not bother them if we had a table at the event. The staff plan to dress up and promote the library October 30th.

With the success of the Holiday-Gram & Camden Library Lights programs last year, they will be returning this year.

Staff are hard work trying to keep patrons involved in summer reading. The library is set to break a record of minutes read this summer. Attendance may be low, but patrons are still reading.

SPLOST work should be starting this month. Still waiting to hear from Matt at the county about the work schedule and what the work will entail.

New Business:

Camden Library Lights will be December 3rd and December 4th. Last year was a mad dash to get everything completely set up by start time. Staff have asked the board to consider closing for the 3rd and 4th. Ms. Massey motioned for approval, Ms. Smith seconded.

John Kissinger has resigned from the board. Mellissa gave everyone a copy of his emailed resignation.



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Next Meeting:

October 18, 2021 at 6:00pm

Meeting Adjourned:

Jackie Frye motioned to adjourn, Leatha Massey seconded the motion. Motion carried 7:06pm.