

Board of Trustees Minutes

Tuesday, November 7th, 2017

APPROVED: February 6, 2018

Place of Meeting:	Wayne County Library Meeting Room
Board Members Present:	Jim Cote, Neva Pittman, Bill Cooksey, Debora Palacio
Regional Representative:	Dr. Diana Very
Staff Present:	Deborah Turner and Megan Robinson
Roll Call:	Deborah Turner

Approvals:

- a) Minutes- No changes were needed to the August 1st minutes. Neva Pittman made a motion to approve the minutes. Bill Cooksey seconded the motion. Motion carried.
- b) Financial report – No changes needed to the financial report. Neva Pittman made a motion to approve the financial report as presented. Debora Palacio seconded the motion. Motion carried.

Unfinished Business:

- a) Drop box – The drop box has been installed and patron's are using it. It has not been advertised because we are still waiting on the security cameras to be installed. The County did not place a cover over the box because they said that it would not stop water from getting inside of it. Mr Cooksey will be measuring and drawing up a new plan for a cover.
- b) Security Cameras – Mr. Cote has gathered the cameras for the library and is testing them out before they're installed.
- c) Gutters/Eaves – Mr. Nipper's crew has finished installing all of the gutters and eaves on the library.

New Business-

- a) City Electric Supply – Randy Everett presented a proposal to the Board on upgrading the library's lighting to LED fixtures. The proposal is for 500 bulbs and will include a 5 year warranty. There is also a proposal for A&B Electric to install the lights. Bill Cooksey made a motion to accept the proposal from City Electric Supply to purchase the bulbs for upgrade. Neva Pittman seconded the motion. Motion Carried.
Bill Cooksey also made a motion to accept the bid for A&B to install the lights. Neva Pittman seconded the motion. Motion carried

- b) Window Tinting Bids – The Library Manager has received two bids on tinting the library’s windows. The bids are from Dee’s Auto Spa and Smokinglass. The Board would like an example and more of an explanation on materials before a decision is made. Neva Pittman made a motion to leave this on the agenda for the next meeting. Debora Palacio seconded the motion. Motion carried.
- c) Flag pole & light – The Library Manager brought attention to the Board about the flag pole being hidden behind the tree out front. Library Manager will be getting info about having the tree cut down.
- d) Employee Issue – Neva Pittman made a motion to go into Executive Session. Bill Cooksey seconded the motion.
Neva Pittman made a motion to exit Executive Session. Bill Cooksey seconded the motion.

Manager’s Report:

- a) Next week the Library Manager will be going to Jesup Elementary to assist with the Star Lab.

Regional Representative

- a) The next Regional Meeting is Thursday, November 9th at 5 PM.

Next Meeting: Next meeting on February 6th, 2018 at 5 PM

Adjournment: Neva Pittman made a motion to adjourn. Bill Cooksey seconded the motion. Motion carried.