

# LONG COUNTY PUBLIC LIBRARY

"The Mission of the Long County Public Library is to inspire lifelong learning, advance knowledge, and strengthen our community."

## Long County Public Library Board of Trustees Minutes of June 25, 2018 Meeting

### **Trustees Present:**

Joe Sullivan, Chairperson  
Brent Klinedinst Sr.  
Amy Howard  
Mike McCall  
Julia Smiley

### **Trustees Absent:**

Barb Parker  
Linda Smith  
Kathy Simmons  
Betty Baxter

### **Others:**

Tammy Goober (Library Manager)  
Ceil Smith (TRRLS)

### **Call to Order:**

Joe, chairperson called the meeting to order at 5:30 pm [EST]. A quorum of trustees was present and the meeting, having been duly convened was ready to proceed with business.

### **Agenda and Minutes of Meeting:**

Brent made a motion to adopt the meeting agenda as submitted, Amy seconded the motion and the motion passed unanimously.

Minutes from the meeting of April 17, 2018 were presented.

The Building and grounds report was changed to read wood flooring system. Brent made a motion to accept the amended minutes, Mike seconded the motion and the motion passed unanimously.

### **Regional Report:**

Ceil updated the State Materials grant had been spent. Long Co. Library should have all the new books, dvds that were ordered.

Regional Board meeting is August 23 at 5pm at the Camden Co. Library.

**Policies & Procedures Committee:**

The committee had nothing to report.

**Fundraising Committee:**

Tammy Reported on behalf of Betty:

Meeting July 23 at 5:30pm in library meeting room. Time to start work on our calendar fundraiser.

**Finance Committee:**

No report

**Building and Ground Committee:**

The committee reported that the library has received the MRR Grant for new carpet. Tammy is confirming with Dr. Very dates to begin this process.

**Strategic Planning Committee:**

The Committee had nothing to report

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## **Executive Committee:**

The committee had nothing to report.

## **Personnel Committee**

The committee had nothing to report.

Joe asked that committee plan a meeting to discuss updating our Personnel Policy and Procedures Manual. Mike was the only committee member present, and he asked that Tammy contact other members to set up meeting.

## **Amy Howard left the meeting at 6:00pm**

## **Library Manager's Report:**

Tammy presented a detailed report that is attached.

She did make mention of summer reading. She stated that as of date, 255 have been registered for summer reading. It looks like reading hours will be up. An exciting program on July 5, will be "Christmas in July". The 3<sup>rd</sup> ID Infantry Band Wood Wind section will perform a Christmas concert, special visit by Santa is planned. Children will make Christmas cards to send to deployed troops.

She also made mention of Finale week. Sen. Blake Tillery, Rep. Jeff Jones and Congressman Buddy Carter will be at the library on different days for Story Time.

Brent thanked Tammy for the great job she is doing.

## **Old Business:**

None

## **New Business:**

Mike made a motion to reappoint current officers for next term. Julia seconded the motion. Joe stated that Tammy contact all current officers and confirm that they would like to serve again. The motion passed unanimously.

- Chairman—Joe Sullivan
- Vice-Chairman—Amy Howard
- Treasurer—Brent Klinedinst
- Secretary—Barb Parker

Brent made a motion that the trustees meetings be held in February, June, September and November after the 15<sup>th</sup> of the month. Mike seconded the motion. Motion passed unanimously.

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**Announcements:**

Library will be closed July 4<sup>th</sup> and August 14<sup>th</sup> (staff development day).

**Next Board Meeting:**

Next board meeting will be at 5:30 pm (EDST) on Sept. 20, 2018 with committees meeting at 5:00pm (EDST).

**Adjournment:**

There being no further business to come before the board, Brent made a motion that we adjourn. Mike seconded the motion and it was unanimously approved at approximately 6:30pm (EDST).

Respectfully Submitted,

Tammy Goober  
(Due to absence of Barb Parker)